

**To:** Nelson, Leverett[nelson.leverett@epa.gov]; Korleski, Christopher[korleski.christopher@epa.gov]  
**From:** Dee, Rhiannon  
**Sent:** Tue 1/23/2018 8:14:29 PM  
**Subject:** Request: Report Write-up on the Menominee Back Forty Suit

Hi there,

This is something that we should include in this week’s report. Would ORC/WD be able to provide a brief write-up by COB tomorrow? Ed has asked for these reports to be pared down a bit, so I have included the revised format below.

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Format:

**Headline**

Key Message: Current status/recent events. *[ One sentence.]*

Why is this significant/Brief background. *[Two-three sentences.]*

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Please let me know if you have any questions.

Thanks,

**Rhiannon Dee**  
Writer/Editor  
U.S. EPA Region 5  
312-886-4882  
312-914-7096 (cell)  
[dee.rhiannon@epa.gov](mailto:dee.rhiannon@epa.gov)